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Garden Designer Position- 12-18month *on going by negotiation.*
May 2018- *position remains open until we find suitable applicants.*

Ocean Road Landscaping has been established in Anglesea for over 23 years. We work on the Great Ocean Road, Geelong and the Bellarine. All our gardens start with an in-house Landscape Architect design, followed by our construction team building the garden then it is handed to our maintenance team to keep it in good order. ORL is an established values-based business with a fantastic team environment to work in. With a great team, a wide variety of gardens and stunning locations to work in, ORL is a standout business to work for. Take the time to watch Mick's story on our website employment page <http://www.orl.com.au/employment/>.

We like to see our people grow in their skills and develop as a whole person. As an employer, we look for people that will complement the team and work well within our culture. Flexibility and willingness to contribute are key ingredients to a long-term relationship. For the right person, we offer a unique opportunity to do what you love in a beautiful location with a bunch of good people.

History

Over the past 5 years we have created a garden design team within the company. The team has been made up of landscape architects and garden designers and plant specialists. This team is now an integral part of our business.

Due to recent changes in circumstances and workloads, we would like to introduce a new designer into the team.

Details for this position May 2018

One of our Designers is taking maternity leave for approximately 12 months from October 2018.

- Position – Head landscape Architect or Garden Designer
- Hours (approximately) from October 2018 4 days per week for 12 months, leading up to October 2 days per week during transition period.
- Days are flexible
- Remuneration- based on experience, efficacy and skill level
- Pro rate annual leave, sick and public holidays
- Sub contact considered

This position is initially temporary for 12-18months. This will be a four day a week position from October 2018. We envisage the right applicant will start in June working 2-3 days a week during a transition period. By October the position will be 3-4 days a week. After the 12-month period there will may be ongoing work to transition projects. Following this there may be the opportunity to continue work with the company based on work loads and demand. We are open to the possibility of discussing a position that is different to what is described. If you wish to introduce yourself and what you may have on offer or with further information or questions please contact Peter Shaw on 0418 321 391.

Specific skills -the successful applicant will demonstrate the following specific skills

- manage designs and support team
- communication with clients
- writing reports providing effective advice and recommendations
- managing design team cash flow, billing, quoting and tracking system
- support and adopt our garden design style, ethos, and values, plus bring new skills and insight to broaden our design approach
- be able to quickly and efficiently produce hand drawn images, sections and plans to demonstrate ideas
- efficiently operate **Vector Works**
- efficiently and effectively operate spreadsheets and other office documents and maintain the office's design filing system
- produce letters and correspondence
- have effective communication skills and listening skills
- have a balance between design and practical skills creative and practical (to know what can be built and roughly how long it will take)
- have an approachable personality to work with our customers and our team
- be able to work independently and within the team to achieve the end results
- have general industry knowledge of products and materials

Further skills that will be a strong advantage

- costing, quoting and estimating experience using internal spreadsheet system
- have plant knowledge, particularly native and indigenous species
- project management between client and team
- organising sub-contactors and ORL team members
- communicating with clients and scheduling works
- invoicing and financial management of projects

About ORL

Ocean Road Landscaping has been established for 23 years with a strong team of construction landscapers, design team, plant specialists, maintenance team and tradesmen that work across the various fields. We are known for our modern and natural style environmentally friendly gardens.

Application process

If you feel you can genuinely fulfil this role, we encourage you to call our office and speak to Peter Shaw on 5263 3133 during business hours. Following this applicants need to apply to info@orl.com.au. For any further questions in relation to the position, please phone 03 5263 3133 during business hours.

What to include in your application?

You should include at least two references and or referees with up-to-date contact details, including email and telephone numbers.

You can include photographs of work you have directly completed or worked on, please ensure you are clear on your role and input into the finished work.

You should include examples of your design work.

Any other relevant information you think will help demonstrate your skills.

Closing date:

At this stage the position remains open until we find suitable applicants.

Application process

Please send applications to info@orl.com.au

To discuss this role please phone Peter Shaw 0418 321 391