

THE REGISTRATION PROGRAM DOMESTIC

MASTER BUILDERS VICTORIA



REGISTRATION WORKSHOP

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EMAIL PART L OF APPLICATION FOR REVIEW

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ATTEND PD WORKSHOPS

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SUBMIT HARD COPY OF APPLICATION FOR REVIEW

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ATTEND STUDY SESSION FOR COMPUTER TEST

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ATTEND INTERVIEW PREPARATION SESSION

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Contact us to book on (03) 9411 4555



MASTER BUILDERS VICTORIA

1. REGISTRATION WORKSHOP

This workshop is your first point of contact in obtaining Builder Registration. The workshop outlines the registration classes available and assists you to prepare your application for registration.

Domestic Builder Workshop, Monday 9:45am - 12:30pm

July 2nd	July 16th	Aug 6th	Aug 20th	Sept 3rd
Sept 17th	Oct 1st	Oct 15th	Oct 29th	Nov 19th

2. EMAIL PART L OF APPLICATION FOR REVIEW

Upon submitting Part L we review your application, giving specific feedback and advice aimed at strengthening your submission and identifying any further information required.

3. PROFESSIONAL DEVELOPMENT WORKSHOP

Master Builders provides two ongoing PD Workshops, Contract and Permit Essentials and Business and OH&S Essentials. Workshops are \$60 per member.

The **Contracts and Permit workshop** provides an extensive understanding of the legislation and correct processes involved in entering into a major domestic building contract, and the steps required to obtain a Building Permit for a domestic project.

The **Business and OH&S workshop** provides a comprehensive understanding of business in the building industry, presented by Acclaimed Results. The workshop will also explore various OH&S requirements, including SWMS preparation, consultation and induction of site staff and legislation.

OHS & Business Workshop, Tuesday 9:15am - 2:30pm

Aug 8th	Oct 3rd
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Contract & Permit Workshop, Wednesday 9:45am - 3:30pm

July 4th	Sept 5th	Nov 7th
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4. SUBMIT HARD COPY OF APPLICATION FOR REVIEW

We review a hard copy of your application, including your evidence portfolio and documents, verifying that all work history examples are compliant and providing advice to strength the application where needed.

5. STUDY SESSION FOR COMPUTER TEST

In preparation for the Victorian Building Authority's Computer Based Test (CBT), our study sessions walk you through the required material and relevant legislation and work on sample test questions and plan reading exercises; ensuring you are fully prepared and ready for your assessment.

Domestic CBT Study Session, Thursday 9:45am - 12:30pm

July 5th	July 26th	Aug 16	Sept 6th	Sept 27th	Oct 18th	Nov 8th	Nov 29th
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6. INTERVIEW PREPARATION SESSION

In preparation for the Victorian Building Authority's face to face assessment our interview preparation sessions cover general interview skills, practice interview questions and provide an overview of what to expect.

Interview Session, Thursday 9:30am - 12:30pm

July 7th	July 19th	Aug 9th	Aug 30th	Sept 20th	Oct 11th	Nov 1st
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